

**THE BURDETTE LAW FIRM
CONFIDENTIAL PROBATE/ESTATE ADMINISTRATION QUESTIONNAIRE**

Today's date: _____

INFORMATION ABOUT PROPOSED EXECUTOR/ADMINISTRATOR

Last Name:	First Name:	Middle Name:
Social Security Number:	Date of birth:	
Home Address: _____		
Street	City	County State Zip
Home phone:	Cell phone:	Email address:

INFORMATION ABOUT DECEDENT

Last Name:	First Name:	Middle Name:
Social Security Number:	Date of Birth:	Date of Death:
Decedent's Marital Status: Married ____ Divorced ____ Single ____ Never Married ____	Age at Death:	
Home Address: _____		
Street	City	County State Zip
Address at Time of Death: _____		
Street	City	County State Zip

INFORMATION ABOUT DECEDENT'S SPOUSE--IF ALIVE

Last Name:	First Name:	Middle Name:
Social Security Number	Date of Birth:	
Home Address: _____		
Street	City	County State Zip
Home phone:	Cell phone:	Email address:

INFORMATION ABOUT DECEDENT'S SPOUSE--IF NOT ALIVE

Last Name:	First Name:	Middle Name and/or Maiden Name:
Social Security Number:		Date of Spouse's Death:

IF THE DECEDENT LEFT A LAST WILL AND TESTAMENT

Date the Will was signed (execution date)	Names of Witnesses: _____ _____	Bond waived? Yes ___ No ___ Inventory waived? Yes ___ No ___
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IF THE DECEDENT DID NOT LEAVE A LAST WILL AND TESTAMENT

Name of decedent's surviving spouse, if any:	Address: Telephone number:
Names of ALL of decedent's children, dead or alive, and ages	Address: Telephone number:
1.	Address: Telephone number:
2.	Address: Telephone number:
3.	Address: Telephone number:
4.	Address: Telephone number:

Briefly list assets and liabilities believed owned/owed by the Decedent at the time of death:

PLEASE READ CAREFULLY AND SIGN BELOW

Following your initial consultation, if you agree to hire THE BURDETTE LAW FIRM and THE BURDETTE LAW FIRM agrees to represent you, you will both sign a Contract For Legal Services. The Contract for Legal Services will set forth the terms and conditions of representation.

If THE BURDETTE LAW FIRM is willing to represent you and you decide not to sign a Contract for Legal Services at your initial consultation, you are strongly urged to schedule a second appointment with THE BURDETTE LAW FIRM at the earliest possible time or immediately consult with other legal counsel to protect your rights.

NOTICE: THE BURDETTE LAW FIRM does not represent you with regard to the matters set forth herein in this questionnaire or discussed during your initial consultation **unless and until** both you and THE BURDETTE LAW FIRM execute a written Contract for Legal Services.

If THE BURDETTE LAW FIRM does not agree to represent you, this includes not representing you with regard to the matter set forth by you on this questionnaire, or any other matters you may discuss with THE BURDETTE LAW FIRM, or any of its attorneys during your consultation. If your legal issues involve a potential lawsuit, it is important that you realize a lawsuit must be filed within a certain period of time called a Statute of Limitations. Therefore, THE BURDETTE LAW FIRM strongly urges you to **immediately** consult with another attorney to protect your rights. The decision by THE BURDETTE LAW FIRM not to represent you should not be taken by you as an expression regarding the merits of your case.

Your signature below acknowledges only that you received a copy of this completed information sheet and does not mean that you have hired THE BURDETTE LAW FIRM.

Signature: _____

Date: _____

Signature: _____

Date: _____